

HEPAC Board of Directors Meeting
Saturday, April 22, 2006
10:30 a.m.
221 Chambers Building

MINUTES

Meeting called to order 10:35 a.m.

In Attendance: Rick Dorman, Sara Parks, David Guthrie, Susan Richardson, Karen Paulson, Andrew Nichols, Amber Lambert, John Ikenberry, Ellie Dietrich, Ann Brag, Angelique Bacon-Woodard, Jason Lane, Stanley Latta, Roger Geiger, Ali Kilmartin, Michael Dooris, Bob Hendrickson, Alan Sturtz

The agenda was reviewed and approved

The minutes from October 29, 2005 were reviewed and approved

It was noted that Cynthia Hall had resigned from the board and the Board welcomed Sara Parks as a new member of the Board.

President's Remarks: Ikenberry reflected on the recent successes of HEPAC including the new members, committees, the roundtable, and the party for Trudi.

REPORTS

Program: Geiger thanked HEPAC for its efforts. He indicated that one of the best things HEPAC can do is get together with students. Reported that Trudi will be moving to the third floor in Rackley Bldg. and serve solely as the administrative assistant to the College Student Affairs Program. Geiger reported that the program has 13 newly enrolled students for fall. Geiger reported that the alumni fund has matured to the point that it can do some good and that it will be used to help students.

HESA: Nichols reported that there is now a new executive board. The goals for HESA are: 1. to develop better relationships with alumni, 2. publish LionTales, and 3. work on the Mentor Program. Brown bags have gone well. They have also been holding HESA Happies, fundraisers, and have been working on building relationships with other programs within Penn State, and attempting to improve orientation. HESA/HER should do a blast e-mail to alumni when HER has posted the new volume.

Alumni Relations: Kilmartin reported that Miguel Escala ('88) was made an Alumni Fellow. She reported that HEPAC may want to nominate someone to serve on the Alumni Society Board for a 2007-2010 term. Kilmartin informed the board the Cyclethon will be happening April 23. Kilmartin also informed the board of the 21st Century Integration Summit for Teacher Educators in PA. 81 life members of the Blue and White Society sponsored 312 student memberships. She informed the board of the Travel Blue

option. Homecoming will be October 21, 2006, Penn State v. Illinois. It will be HEPAC weekend and tickets are available through the Alumni Office. Kilmartin informed the board that Richardson contributed to the party for Trudi by incurring fees for the book for Trudi. Any contributions made to the Trudi reception that go beyond Kilmartin's costs will go to the program.

Development: Dietrich reported that the College received a Distinguished Graduate Fellowship. The HEPAC solicitation improved over the past year. To improve the solicitation it was decided that donors should be able to select to give to the Center or the Program. Dietrich asked the Board to consider raising money to fund a graduate assistantship. The Board would need to raise \$250,000. Ikenberry asked the Alumni Relations to take the lead on the graduate assistantship idea. It was noted that faculty would also be willing to contribute.

COMMITTEE REPORTS

Alumni Relations: The committee reported that they have developed both short term and long term goals. Their short term goals include hosting a tailgate in the fall and helping to sponsor a reception at ASHE. The committee's long term goals include a HEPAC Fellowship and devising ways to get alumni back to Penn State for scholarly reasons, which may include a symposium in 31/2 years. At the proposed symposium the committee suggested having alumni doing sessions.

Student Development: The committee reported that they are going to be doing some fact finding to determine student needs in the program. They are also going to develop a little more structure for the HEPAC/HESA mentor program and develop a data base with alumni profiles that students can access. The committee reported that they need alumni contact information. They are also going to work on finding internship positions for students with alumni. The committee would like to re-look at the 2002 higher education program climate study and discuss ways HEPAC can help students understand diversity. The committee would also like HEPAC to get involved with the Multicultural Advancement Alumni Council. The committee is discussing ways to engage non-traditional students and masters students.

Awards and Recognition: The committee reported that they want to support existing award programs and be proactive in creating their own alumni awards. Lane and Latta will create criteria for the awards. They suggested having an award for new professionals and more senior professionals. They will bring the criteria to the next meeting in the fall. Latta will also produce a summary of both college and university alumni awards.

Communications: The committee handed out a sheet summarizing their review of the Program and HEPAC websites. The committee reported that no one has the responsibility of updating the website. The committee offered to monitor the site and it was noted that the executive secretary has the responsibility for the site. Tandberg indicated that he would find someone to serve as the webmaster. The committee is brainstorming ways to direct alumni to the website. The committee asked for a listing of all Doctoral alumni so

that they could start pulling them in. The board discussed ways that alumni could update their information on the website. Possibly the new webmaster could look into computer programs that may be able to accomplish the task. Kilmartin and Dietrich will explore alumni lists. Kilmartin will set up a phone conversation with Sturtz to discuss a higher education program alumni directory.

NEW BUSINESS

Next meeting will be Oct. 21st, homecoming weekend. Kilmartin has tickets.

Richardson and Ikenberry will discuss whether to do a solicitation letter or not.

Meeting was adjourned at 12:20 p.m.

ACTION ITEMS

Alumni relations committee pursue the idea of funding a graduate assistantship
 Alumni relations committee plan tailgate for the next meeting
 Alumni relations committee investigate co-sponsorship of ASHE reception
 Alumni relations committee begin investigating the possibility of another symposium

Student development committee conduct student needs fact finding mission
 Student development committee develop database of alumni profiles for mentor program
 Student development committee investigate possible internship positions with alumni for students
 Student development committee look into ways to help student understand diversity
 Student development committee look into ways to engage non-traditional and masters students

Awards and recognition committee monitor alumni for existing college and university awards
 Awards and recognition committee develop HEPAC alumni awards
 Latta and Lane develop criteria for HEPAC awards by the next meeting
 Latta produce a summary of existing college and university awards

Communications committee monitor HEPAC website
 Tandberg find a webmaster for the HEPAC website
 Communications committee brainstorm ways to direct alumni to the website
 Kilmartin and Dietrich explore alumni lists
 Kilmartin set up a phone conversation with Sturtz to discuss a higher education program alumni directory

Richardson and Ikenberry discuss whether to do a solicitation letter or not

Respectfully submitted,
 David Tandberg, Executive Secretary