

DCEC Meeting Minutes
October 21, 2010
1:30 p.m., Room 221

Present: David Cochrane, Carol Fantaskey, Anna Fernandez, David Fuentes, Angelic Hardy, Jane Harstad, Darla Homan, Charleon Jeffries, Laura Katunich, Kristen Lee, Maria Marvin, Andrea McCloskey, Elizabeth Mellin, Kimberly Powell, Sandra Rodriguez, Barb Schaefer, Maria Schmidt, Kortney Sherbine, Mark Threeton, Blaire Toso, Joe Valente, Suyoung Kang

Minutes

Tabled to next meeting due to email failure

Subcommittee Reports

Undergrad Membership

David Fuentes reported on the subcommittee's initial meeting with Maria Schmidt and the creation of a list of contacts of student organizations to begin the process of collaboration and invitation to our meetings

The committee of the whole discussed the goals of having undergraduates to have a voice in the decisions that will affect them as students, to provide them a forum for taking initiative in diversity and climate initiatives, and to receive their input about how to organize our educational efforts to best meet their needs

The committee noted that we need to attend to all departments that have undergraduates: Education policy, Special Education, C & I, RHS and other student organizations in the College of Education.

The committee recommended that we attend to social media as part of our efforts.

Resources

Because most of the resources subcommittee is new, we discussed the history of the current digital focus and how it is being supported. Gail reported that David Cochrane took the lead in developing the iTunes and Facebook page, Gail, Sharon Patrick and Carla Firetto updated and maintain the website, and Gail uploads any resource materials created by the theme subcommittee. Gail has done all the work to schedule filming for the iTunes resources and has several events that were filmed for the DCEC laying on her desk on tape or DVD that she has not had time to do anything with.

Gail reported that she cannot continue to do the majority of the maintenance on the digital resources. The Dean included funding support for the website as part

of the Framework. Gail requested that the Resources subcommittee consider two major needs:

- 1) The creation of routines that ensure the maintenance of the digital resources and sites in the short term.
- 2) The creation of a proposal for Dean Monk that outlines our needs in a way that incorporates all the digital resources as part of the promised support for the website.

As part of the discussion of the needs that we need to include in our request to the Dean, the following issues were noted:

* Facebook is self maintained for the most part. Gail will send out an email to the college listserves with a reminder about the Facebook page.

* The iTunes U site needs support through creating a routine for who will be the point people for the filming and the procedures through which the films get uploaded. This could become part of the duties included in the request to the Dean.

* The resources subcommittee should look at the resources currently on the website – pdfs and links – and figure out a routine for continuing to build and archive those. This could become part of the duties included in the request to the Dean.

Climate

Charleon reported on the college-wide DCEC meeting. Approximately 60 people were in attendance, with all departmental committees represented.

The committee reviewed the feedback summary report from workshop breakout sessions. Gail will send an email to all departments, units and institutes with the feedback summary report and all departments need to report back with departmental level information and responses within two months. This information will be used by the College Steering Committee and can be used by the DCEC as we consider communications issues, purview issues and carrying out the theme for the year. Units and institutes will be invited to respond but are not required to do so.

Theme

Darla provided a summary of responses to the Carlisle trip.

Gail Boldt reported on the theme subcommittee discussion about the workshop feedback. The subcommittee identified two main areas of concern in relation to the theme of Connections:

- 1) How ideas, initiatives and concerns related to diversity are

- communicated and addressed; and
- 2) how best to conduct the DCEC's educational mission for faculty, staff and students.

The subcommittee proposed consideration of two ideas:

- 1) A spring event modeled on the Fall workshop but focused on the Framework and how departments are supporting the Framework. This meeting should include department heads.
- 2) An diversity fair or conference held every other year in place of a theme that would allow everyone in the college working on initiatives that relate to diversity to showcase their work, make time for discussions, and would include a poster fair for undergraduate and graduate students to be able to share their work, make connections, and possibly award prizes. We might include a speaker for this event. It could require approaching the Dean to find a sponsor.

Old Business

To expedite the uploading of the 2009 – 2010 Annual Report, we will handle review at least initially through email. If discussion is needed, we will do that in the next meeting.

Those present at the meeting noted participation in subcommittees. Gail will update those memberships on the website.

New Business

Joe Valente wishes to raise ADA issues. This discussion was tabled for the next meeting due to a shortage of time.

Darla reported on a C&I student concern regarding lack of preparation to deal with LGBTQ issues for future teachers. Gail agreed to meet with the student.

Charleon and Laura reported on their initiative to establish a regular meeting space and time for LGBTQ students.