



Graduate Assistant for Center for Women Students

The purpose of this position is to support Center for Women Students programs, to gain practical, hands-on experience, and to collaborate with diverse populations of students, faculty, and staff. The position works directly with the Program Specialist/Training Coordinator to design and implement programs to maximize potential for women students and to increase student knowledge of, and involvement in, issues of gender equity and opportunity within a university setting.

Responsibilities

This position reports directly to the Program Specialist/Training Coordinator in the Center for Women Students and is approximately 20 hours a week, which includes some evenings and weekend hours. This position will assist with educational programming and will oversee the peer education program.

- Assist with the presentation of educational programming on a wide range of issues including sexual assault, relationship violence, stalking, body image, and campus climate to student groups
- Advise the CWS peer education program
- Assist with Volunteer and Information Fairs
- Assist with the development and improvement of peer education modules
- Assist students with information/research requests
- Evaluate programs and activities
- Represent the CWS at meetings and other University events as requested
- Assist with special projects and arrangements for special programming events

Learning Outcomes

- Apply student development theories through advising students and student organizations
- Enhance and develop critical thinking, communication, and leadership skills
- Develop comprehensive knowledge of gender equity issues as they relate to the college experience of women students
- Develop strong advocacy skills
- Gain a thorough understanding and appreciation of diversity

Qualifications

- Be enrolled full time in a master's or doctoral graduate program, preferably in College Student Affairs, Counselor Education, Counseling Psychology, or Women's Studies
- Preference will be given to candidates who hold volunteer/advocacy certification through an agency with National Coalition Against Domestic Violence/National Sexual Violence Resource Center standing
- Able to work with diverse populations of students
- Able to handle multiple tasks and responsibilities
- Able to communicate effectively and empathically