

**College of Education Faculty, Staff, and Student Awards
Nomination Form**

CANDIDATE INFORMATION

Name of award: _____

Candidate name: _____

Candidate's job title: _____

Candidate's office address: _____ Office Phone: _____

Candidate's email address: _____

NOMINATOR INFORMATION

Nominator name: _____

Nominator office address: _____

Nominator email address: _____ Office Phone: _____

Relationship to candidate: _____

Support letters submitted by:

(Please check the nomination criteria and submit the exact number of required support letters.)

1. _____

2. _____

3. _____

4. _____

Nomination Checklist (Nominations are not complete until all supporting documents are received. Only completed nominations will be considered for review.)

- * Nomination Form
- * Candidate meets award criteria
- * Candidate's vita or resume (if applicable)
- * Correct number of support letters

Send Completed Nomination Packet to:

Faculty, Staff & Student Awards
Office of Alumni and Development
247 Chambers Building

The **Career Achievement Award** recognizes faculty who are approaching the end of their careers. Teaching, research and service excellence over time provide the basis for being recognized with the Career Achievement Award. Typically, the nominee must have spent at least five years in residence at Penn State.

Career Achievement Award nominations must include:

1. A statement that highlights the nominee's contributions to the Department, College, University, and the Discipline. This letter should address the nominee's teaching, research, and service achievements.
2. THREE (3) letters of support from colleagues. If the nominee's career is highlighted by work that has been performed apart from Penn State, at least two letters must be secured from these institution(s).
3. At least TWO (2) letters of support from former students.
4. The nominee's vita.

The **Outstanding Researcher Award** recognizes exemplary performance in the conduct of research by a College of Education faculty member. A Junior faculty member may be nominated for the Outstanding Researcher Award and a Senior faculty member may be nominated for the Senior Outstanding Researcher Award. The primary benchmark that distinguishes junior from senior recognition is the overall impact of one's research. The senior award is typically given to a faculty member who has achieved national and international recognition as a result of his or her legacy; the junior award typically recognizes the significance of a particular contribution to the research literature.

Outstanding Researcher Award nominations must include:

1. A statement of worthiness of the nominee that specifically addresses three criteria:
Significance – Significance should situate one's work within his or her field of study.
Productivity – Productivity refers to the volume of production as well as the frequency of citation. Typically, there is the expectation that nominees are individuals who produce well above their peers. However, there are exceptions. For instance, one's contributions may be related to work that may take several years to produce and represent a seminal effort as judged by one's peers. Frequency of citation, in both instances, is an indicator of one's scholarly influence among one's peers.
Impact – Impact refers to the degree to which the nominees' research impacts policy and practice.
2. The nominee's vita.
3. THREE (3) representative publications for the senior award and ONE (1) for the junior award.
4. THREE (3) support letters. One (1) letter must be from someone external to the University. All letters must address significance, productivity, and impact.

The **Outstanding Teaching Award** recognizes exemplary teaching performance in the classroom. Outstanding teaching implies the use of new instructional content and instructional approach as well as the use of emerging state-of-the-art technology. Undergraduate and graduate instruction may be recognized.

Outstanding Teaching Award nominations must include:

1. A statement of worthiness of the nominee that address the following three criteria:

Unique use of pedagogy. Pedagogy refers to the use of instructional content as well as the manner in which that content is distributed.

Innovative use of classroom technology. Typically, the nominee is acknowledged for his or her use of cutting edge technology. There are cases, however, when the use of technology may not be important to the nominee's consideration. For example, the nominee may have developed a course that highlights the discussion of advanced content and the delivery of that content is not enhanced through the use of technology.

Impact on students. Typically, nominees consistently develop reputations for their excellence in the classroom.

2. A recent, representative sample of the nominee's SRTE's.
3. TWO (2) letters from colleagues familiar with the nominees teaching.
4. At least TWO (2) letters from students who have benefitted from the nominee's teaching.

The **Outstanding Staff Award** honors both exempt and non-exempt staff members who contribute in significant ways to the quality of life within the College. Outstanding staff enable administrators, faculty, and student success by creating and fostering positive social environments, facilitating communication, and promoting improved methods of productivity. Outstanding Staff nominees must have at least 5 years of full-time employment with the College of Education. Each year, this award can be given to one (1) Exempt AND one (1) non-exempt staff member in the College of Education.

Outstanding Staff Award nominations must include:

1. A statement that clearly defines the nominee's contributions to his or her program or department.
2. A letter of support from the Program and Department head

The **Climate Enhancement Award** recognizes contributions to the pursuit of the College's diversity agenda. *Faculty, staff and students can be nominated for this award.*

Climate Enhancement Award nominations must include:

1. THREE (3) letters of support.
2. The nominee's vita or resume.

The **Graduate Student Recognition Award** intends to recognize an advanced graduate student's contribution to research and/or teaching. Publications, conference presentations, external recognition from one's professional association, and exemplary teaching are examples of outstanding performance that may be recognized. The nominee must be enrolled as a full-time graduate student in the College of Education.

Graduate Student Recognition Award nominations must include:

1. A statement that identifies the nominee's outstanding activities.
2. TWO (2) letters of support; one letter must be from the student's major advisor.
3. The nominee's vita in addition to copies of either the student's publication(s), professional recognition, or SRTE's that form the basis for recognition.

The **Undergraduate Student Leadership and Service Award** recognizes undergraduate student leaders.

- Must be enrolled as a full-time baccalaureate student in the College of Education who is at least a junior and has maintained a 3.0 grade average.
- Demonstrates interest and actions that enhance the purpose of the College of Education
- Promotes leadership and service to individuals, the University, and civic life.
- Fosters personal and professional development of peers through example.

Undergraduate Student Leadership and Service Award nominations must include:

1. One-page statement of leadership or service experiences written by the student.
2. One letter of support from a faculty member.
3. Two (2) additional letters of support.
4. Current resume.