

Faculty Council Meeting Minutes for Thursday, September 18, 2008

Venue: 221 Chambers Bldg Time: 2:30 – 4:00 PM

Present: Dean Monk, Associate Dean Edmondson, Carla Zembal-Saul, P. Karen Murphey, Rayne Sperling, Ester Prins, Deborah Smith, Linda Mason, Ali Carr-Chellman, Nona Prestine, Lisa Lattuca, and Elizabeth Mellin

1. Approval of the Minutes from April 2007

2. Communications to the Council

Faculty Council (FC) members were encouraged to share the recent grant announcement by the College Diversity and Community Enhancement Committee (DCEC) with faculty and students.

There was discussion about the new revenue sharing structure for World Campus courses/programs and associated strains on departments (e.g., funding graduate students, purchase of computers). Departments will now be assessed 50% rather than 25% by the College. Dean Monk stated that the money will support new initiatives in the College and the additional funds absorbed by the College will come back to individual departments in different ways. FC members identified that because different Departments are involved at varying levels, there might be disproportionate impacts. Dean Monk indicated that the decision has been made and he will be working with Department Heads regarding how to phase this new funding structure in.

Gail Boldt will not be serving on FC due to her commitment to chairing the DCEC. C&I will identify another member to serve.

3. Announcements by the Chair

3.1. FC Secretary

Elizabeth Mellin will serve as FC Secretary for the 2008-2009 year.

3.2. Election for Chair-Elect

There was discussion about difficulties associated with soliciting nominations for Chair-Elect. What can FC do to help other faculty members recognize the importance of serving in this capacity?

3.3. Standing committee membership

Similar difficulties identifying individuals from different departments for service on various committees were also discussed. See specific information about ongoing service needs for each committee below.

3.4. Request for Don Heller to continue to chair the Academic Integrity Committee (chair elect needed)

There was a request from Associate Dean Edmondson to retain Donald Heller as chair on the Academic Integrity Committee through the spring. FC agreed to the request and will identify an individual for the spring.

3.5. Nominees for College P&T needed

Two full professors are needed on the College P&T committee. FC members are encouraged to address this issue during department/program meetings.

3.6. Graduate student representative for FC needed

The by-laws indicate the need for one graduate and one undergraduate student representative on FC. There was discussion about the benefits and challenges of having students serve in this capacity, especially with the ongoing focus on first year seminar. Discussion about the need to clarify the focus/purpose of the representation, role of the student on FC, and how that individual would communicate/interface with the Dean's student committee. A suggestion was made to hold off on identifying an undergraduate representative until the FC further clarifies the purpose and role. A graduate student representative, however, needs to be identified. Nominations for that position can be sent to Carla.

3.7. Responsible Conduct of Research (RCR) education initiative

Dean Monk discussed the purpose of the RCR education initiative which is focused on helping graduate students learn more about the research process. An announcement about this initiative will be re-sent via college listserv.

3.8. Scanning and encryption update

All faculty and staff will have their computers scanned for social security numbers, bank information, etc. Discussion about the initiative focused on the process of scanning computers and the intent of the scan. Continued efforts to clarify the purpose and scope of the process are needed. Discussion also centered on how the scan addresses the requirements of the IRB in terms of password protected data. The Chair reported that she would discuss the issue further with the Office of Research Protections and report back to the FC. In addition, because there seems to be some concern about this initiative, a suggestion was made to arrange a presentation to FC and the larger faculty to better understand the process and as a vehicle for individuals to ask questions.

3.9. Worrisome student behavior (video resources for faculty and staff)

These videos, made in response to shootings at Virginia Tech and Northern Illinois University, which include associated resources, will be available soon.

4. Comments by the Dean of the College

Dean Monk expressed his appreciation for the smooth start to the year. Also discussed changes to the awards reception in the spring to make it similar in scope and scale to the fall College of Education meeting. Commencement speaker for spring ceremony will be Sharon Robinson, President of the American Association of Colleges for Teacher Education (AACTE).

4.1 Update on positions

Four ongoing searches - Higher Education and School Psychology, (both resumed from last year); Special Education, and Rehabilitation Services (to replace departures). There is a

proposal for a search in Educational Leadership. Two requests are pending – Early Childhood and Social Studies Education.

4.2 Distribution of indirect cost revenues

The original proposal has changed based on the Center for the Applied Educational and Developmental Sciences (CAEDS). The primary change is redirecting the funds to CAEDS rather than individual departments. This proposed change will be discussed at an upcoming FC meeting.

4.3 Role of peer review in 5-year extended reviews

Prompted by changes at the university level, related HR policies, and by discussions with Department Heads, Dean Monk is proposing a peer-review process for 5-year extended reviews. Discussion focused on the purpose and difficulties associated with the variability of procedures across the College. A request was made for each department and faculty to consider the proposed language and discuss the issue. Each FC member will take the request to their respective department, solicit feedback from faculty, and report back to FC. Suggestion to make this an option rather than a requirement for specific cases where it may be warranted was made by several members.

4.4 Staffing first-year seminars

See comments from Associate Dean Edmondson below.

5. Comments by the Associate Dean of the College

5.1 Teacher Educator Education Meeting – Friday, Sept. 26, 2 PM, 221 Chambers

Bernard Badiali and PhD student, Becci Burns, will be presenting about the education of doctoral students in teacher education.

5.2 Class attendance policy change

Faculty cannot ask for written excuses from Rittenour in the case of student absences due to illness because Rittenour no longer provides excuses.

5.3 First-year seminar review (1 or 3 credits)

A representative from each of the undergraduate programs will convene at the end of September to discuss changes and decide on credit options. The purpose of the committee is not to change the objectives of the seminar but rather to determine what credit hours make sense for specific programs. Once recommendations from faculty are collected, conversations about how to staff the seminar will begin.

6. Update on the Center for the Applied Educational and Developmental Sciences (CAEDS), Karen Murphy

As a result of the Strategic Plan, CAEDS has been developed. Karen Murphy and Tom Farmer will lead efforts to get off the ground. There are 4 goals for the next 3 years: (1) 3-5 multidisciplinary, collaboratively submitted and funded proposals per year; (2) website presence for both within and outside of the College (within the College there will be a password protected website for supporting documents, templates, and examples of funded

proposals for each of the NSF goal areas); (3) external advocacy for increasing the involvement of faculty on review boards of relevant agencies; and (4) collaboration and intellectual exchange to build the scholarly climate of the College. CAEDS will likely have an Executive Board made up of individuals outside of the university and an Internal Advisory Board made up representatives from each of the departments. Issues related to funding and partnerships with local schools were raised. CYFC will contribute funds over the next few years. Many issues, however, remain unclear and will be decided on by the Internal Advisory Board. Idea of exchanging services with the schools so that the research is clearly benefiting the schools for faculty whose research is centered in the school was suggested.

7. Reports From Standing Committees

7.1. Committee on Graduate Studies and Research Policy [JoLynn Carney, Chair; Deb Smith, Vice Chair; Members: Dana Mitra (EPS), TBA (LPS), TBA (ESPSE)]

No reports made - continuing to look for a representative from LPS. Bonnie Meyer will serve for EPSE.

7.2. Committee on Curricular Affairs (Linda Mason, Chair; Nona Prestine, Vice Chair)

No reports made.

7.3. Committee on Faculty, Staff and Student Concerns (Frank Rusch, Chair; TBA, Vice Chair)

No reports made - Lisa Lattuca will serve as Vice Chair.

7.4. Ad Hoc Committee for elections (Ester Prins)

No reports made.

8. News from Senate

No news discussed.

9. Unfinished legislative business

No unfinished legislative business.

10. New legislative business

No new legislative business discussed.

11. Forensic business (Issues of Concern that a Council member would like to bring before the Council)

A request was made to further explore the distribution of and policies related to growth (particularly administrative) within the College. Requested data related to administrative appointments, fixed term faculty lines, and associated funding issues.

12. Comments and recommendations for the good of the College

Next meeting: Thursday, October 16, 2:30, 221 Chambers.