



## **GLOBAL FUND FACULTY TRAVEL GRANTS**

The Global Fund Faculty Travel Grant Program is administered through the Office of the Associate Dean for Outreach, Cooperative Extension, Technology, and International Programs. In accordance with a decision by Provost Rodney Erickson, the Global Fund Faculty Travel Grants are distributed by block grant to the colleges and units. The fund, approximately \$8,000 is intended to provide supplemental support for faculty to engage in international activities. Awards will be made to individual faculty that meet the criteria identified below. To allow for maximum distribution of funds, some applicants may only receive partial funding. The average award ranges from \$250 to \$500.

**DEADLINES FOR APPLICATIONS: Fall Semester - October 15 Spring Semester - March 15**

**NOTE: All funds awarded must be expended by June 30, 2003.**

### Criteria for Faculty Travel Grants from the Global Fund

Faculty travel grants from the Global Fund are intended to:

- support activities and exchanges with the University's key and strategic linkages (for example, Marburg, Leeds, Singapore, Cape Town);
- encourage new priorities and partnerships emerging from departments and individual faculty;
- encourage cross-college/campus initiatives (for example, the Caribbean Basin Initiative, with opportunities for inter-unit collaboration);
- stimulate participation in initiatives from Federal and State agencies (for example, USAID funding through the Association Liaison Office);
- assist faculty to undertake individual international travel for research, teaching, or service projects (conferences, visits);
- provide seed monies to enable faculty to gain funding from other sources.

### Application Guidelines

All submitted proposals should be typed and include the following sections:

1. **Cover Sheet.** A cover sheet should be completed and submitted with the proposal. Please fill in all sections of the form. It is important that you obtain the signature of your Department Head prior to submission of your proposal.
2. **Narrative Description.** This section should provide a brief description (no more than one page) outlining your project. The description should include the places of travel and nature of the project or conference, etc. This section should clearly indicate how this travel/project will further the international goals of the University.

### Review Process

Requests for funds may be submitted at any time. However, the funds available through the office of the Associate Dean for Outreach are limited. Proposals must be submitted to the Office of the Associate Dean for Outreach, Cooperative Extension, Technology, and International Programs. Please address any questions to Patricia A. Nelson (at 865-2525 or pnelson@psu.edu).

### Application Form Cover Sheet

(see below)



**GLOBAL FUND FACULTY SUPPLEMENTAL TRAVEL GRANTS  
COVER SHEET FOR REQUESTING FUNDS**

- 1. Name \_\_\_\_\_
- 2. Academic Department \_\_\_\_\_
- 3. Travel Destination \_\_\_\_\_
- 4. Amount Requested \$ \_\_\_\_\_
- 5. Support from the Department \$ \_\_\_\_\_
- 6. Project Summary: Below provide a brief abstract (no more than 50 words) of the project or request. (Note: You should also attach a narrative summary as described in the application guidelines.)

7. Travel starting and ending dates: \_\_\_\_\_ to \_\_\_\_\_

8. Signatures:

\_\_\_\_\_  
Faculty Member Date

\_\_\_\_\_  
Academic Department Head Date

\_\_\_\_\_  
Associate Dean for Outreach Date

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*(To be completed by the Office of the Associate Dean for Outreach)*

Amount approved: \$ \_\_\_\_\_ (from the College and Global Fund: \$ \_\_\_\_\_)  
(from the Department: \$ \_\_\_\_\_)