

CURRICULUM VITAE
TIFFANY M. SQUIRES

Assistant Professor of Education Leadership
College of Education, The Pennsylvania State University

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AREAS OF INTEREST

Educational leadership practice as it effectively leads to school/systems reform and continual improvement, specifically how leaders cultivate school culture, build trusting relationships, and engage in reflective practice.

EDUCATION

- 2015 Doctor of Philosophy, *Instructional Design, Development & Evaluation*
SYRACUSE UNIVERSITY, Syracuse, New York
- DISSERTATION— “Leading Curricular Change: The Role of the School Principal in the Implementation of
the Common Core State Standards”
- 2007 Certificate of Advanced Studies, *Education Leadership*
LEMOYNE COLLEGE, Syracuse, New York
- CERTIFICATION— Administration & Pupil Personnel Services, Permanent Certificate, School District
Administrator
- 2005 Master of Science, *Instructional Design, Development & Evaluation*
SYRACUSE UNIVERSITY, Syracuse, New York
- 2001 Master of Science, *Education*
CANISIUS COLLEGE, Buffalo, New York
- CERTIFICATION— NYS Permanent Certification PreK-6 with Early Childhood Annotation
- 1995 Bachelor of Science, *Elementary Education*
STATE UNIVERSITY OF NEW YORK COLLEGE, Fredonia, New York

ACADEMIC POSITIONS

- 2017-present Assistant Professor, Department of Education Policy Studies, The Pennsylvania State
University
- 2017-present Assistant Director, Online Programs for Education Leadership, The Pennsylvania State
University
- 2016-2017 Adjunct Professor, Field Placement Supervisor, Grand Canyon University

RESEARCH EXPERIENCE

- 2014-2017 Specialist, Research and Evaluation, Syracuse University Office of Academic Affairs
- Planned/developed campus-wide system of assessment w Office of Academic Affairs
 - Identified areas in need of alignment with Middle States for all academic programs
 - Collaborated with team to develop rubric for academic programs assessment
 - Developed protocol for organizing data collected campus-wide

Research Experience (continued)

- 2015-2017 Specialist, Research and Evaluation, Syracuse University Project Advance
- Conducted various research studies of leader, teachers, student athletes, faculty
 - Conducted interviews, observations; Analyzed data using MAXQDA
 - Facilitated development of NYS Student Learning Objectives for faculty in all courses
 - Prepared technical reports for 400-500 teachers using Excel and MS Access
 - Guided faculty in development of course syllabi for all courses
- 2014-2016 Research Assistant, School of Education, Syracuse University
- Designed study of student success involving undergraduate science students
 - Analyzed data using inductive approach to discover emergent themes
- 2011-2014 Research Assistant, Research and Evaluation, Syracuse University Project Advance
- Conducted various research studies of leader, teachers, student athletes, faculty
 - Conducted observations, focus groups; Analyzed data using NViVo
 - Conducted analysis of mixed-methods data for STEM focused evaluation study
 - Devised method for refining evaluation process for summer faculty development
 - Refined and coordinated formal Course Evaluation Process for all courses

PUBLISHED MANUSCRIPTS

Squires, T. M. (2015). *Leading Curricular Change: The Role of the School Principal in Implementation of the Common Core State Standards* (Order No. 10001467). Available from Dissertations & Theses @ Syracuse University; ProQuest Dissertations & Theses Global. (1758891631).

Edmonds, G. S., & **Squires, T.M.** (2016). *Bridging the High School College Gap: The Role of Concurrent Enrollment Programs*. Syracuse, NY: Syracuse University Press.

BOOK CHAPTERS

Abbott, B.E., **Squires, T.M.**, Alteri, J.P. (2016). Transitional advising in concurrent enrollment. In G. S. Edmonds & **T.M. Squires** (eds.) *Bridging the High School College Gap: The Role of Concurrent Enrollment Programs*. Syracuse, NY: Syracuse University Press.

CONFERENCES/PRESENTATIONS

Squires, T.M. (2014, October). Systems of School Improvement: How Instructional Leaders Facilitate and Sustain Educational Reform. Poster presented at the 2014 American Evaluation Association Conference, Denver, CO.

Squires, T.M. (2016, October). Leading Curricular Change: Evaluation and Implementation of Standards-based Reform. Poster presented at the 2016 American Evaluation Association Conference, Atlanta, GA.

Squires, T.M. & Weiner, J. (2016, November). Encouraging the Heart: Care as a Key Element of School Leadership. Paper presented at the 2016 University Council Educational Administration Conference, Detroit, Michigan.

MANUSCRIPTS IN PREPARATION

Squires, T.M. & Weiner, J. (2017). Knowledge to Action: Achieving the Promise of Educational Opportunity. Manuscript in preparation.

Squires, T.M. (2017). Facilitating Curricular and Instructional Change in Schools: The Importance of School Culture. Manuscript in preparation.

Squires, T.M. (2017). Instructional Leadership and Reflective Practice: Emotional Work of Critical Reflection. Manuscript in preparation.

UNIVERSITY EXPERIENCE

- 2016-2017 Director, Online Programs, University College of Syracuse University
- Planned and developed programs and services for online learning college-wide
 - Evaluated design of instruction in online learning environment for all college courses
 - Collaborated with faculty from all colleges design online learning and course tools
 - Designed and developed online course development tools and resources for faculty
- 2015-2017 Specialist, Institutional Effectiveness and Academic Integrity, Syracuse University
- Reviewed assessment plans and curricular maps for all academic programs
 - Collaborated with Assessment Team to provide feedback on plans/maps to faculty
 - Designed faculty tools and resources for academic program development/evaluation
- 2011-2016 Teaching Assistant, School of Education, Syracuse University
- Instructional Design and Development II
 - Motivation in Instructional Design
- 2011-2013 Instructional Assistant, Stevenson Educational Center, Syracuse University
- Mentored students: study skills, written/verbal communication, academic planning
 - Designed faculty tools and resources for academic program development/evaluation
 - Advised, guided, tutored student athletes at graduate level in education programs

PROFESSIONAL EXPERIENCE

- 2009-2010 Principal, Millard Hawk Primary School, Central Square Central School District
- Led teachers/staff in initiative to integrate and use technology as instructional tool
 - Led data analysis across grade levels to work toward improved NYS test scores
 - Coordinated District UPK program in collaboration with Oswego BOCES
- 2007-2009 Principal, Cape Vincent Elementary School, Thousand Islands Central School District
- Organized existing resources to address increasing enrollment needs
 - Motivated a reluctant staff to meet monthly for professional growth
 - Created district procedures for Limited English Proficiency reporting
 - Managed acquisition of USDA Grant Award & established new Distance Learning Lab
- 2006-2007 Assistant Principal, East Middle School, Auburn Enlarged City School District
- Maintained system of academic and personal support for students
 - Provided support for teachers by managing behavior issues
 - Communicated regularly with parents, community & building principal

Professional Experience (continued)

- 2005-2006 Administrative Intern, Owasco Elementary School, Auburn Enlarged City School District
- Built rapport with students, staff, and colleagues based on mutual trust
 - Led meetings: Grade Level, CST, CSE, faculty, staff development, committees
 - Facilitated discussion and training for district AIS Reading Teachers
 - Created teacher guide for Guided Reading—implemented district-wide
 - Organized and co-administered summer school program
- 1999-2005 Teacher Grades 4&5, Cloverbank Elementary School, Frontier Central School District
- Maintained student portfolio including authentic assessment
 - Prepared students for successful performance on all State Tests
 - Integrated technologies including WebQuests, iBooks, web-based instruction
 - Integrated Character Education: right choices and positive self-image

PUBLIC AND PROFESSIONAL SERVICE

LEADERSHIP ROLES— UPK Coordinator, Title I Coordinator, ESL Coordinator, School Improvement Team Leader, Accounts Manager, Student Council, Advisor, Kids Voting Coordinator, Destination Imagination Coach, Academic Intervention Services Teacher, Student Assistance Team Member, Child Study Team Facilitator

LEADERSHIP TRAINING— Cognitive Coaching, Six Trait Writing, Everyday Math Pilot Program, Balanced Literacy (Fountas & Pinnell), Growing Healthy, Dimensions of Learning, Differentiated Instruction, Framework Understanding Poverty/Ruby Payne

CONTENT KNOWLEDGE— Project Management, Message Design, Instructional Design Models, Evaluation, Information Technology in Educational Organizations, Budget Analysis, Curriculum Administration, Curriculum Mapping

TECHNOLOGIES — Internet Safety, OmniGraffle, Dragon Dictation Software, EndNote, MAXQDA11, DropBox, Blogs/Wikis, Evernote, Smart Boards, PowerPoint, HTML writing, MS Office, Corel, PrintShop, Kidspiration/Inspiration, RFP response organization and writing

MEMBERSHIPS AND SERVICE

American Education Research Association (AERA)
American Evaluation Association (AEA)
University Council for Educational Administration (UCEA)
National Alliance of Concurrent Enrollment Programs (NACEP)
The John Dewey Society
Association for Supervision and Curriculum Development (ASCD)
Phi Delta Kappa (PDK)
Greater Thousand Islands Literacy Council (GTILC)
New York State Reading Association